

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT
INSTRUCTIONAL TECHNOLOGY ADVISORY COMMITTEE (ITAC)
MEETING AGENDA
NOVEMBER 20, 2014, 10:50 a.m. – 11:30 a.m.
VIDEO CONFERENCE - CUYAMACA I-107 & GROSSMONT DISTANCE ED ROOM**

New and Relevant Issues to Be Discussed

1. Cuyamaca ITC Report - new format ?
2. Grossmont TTLC Report – new format ?
3. Blackboard

Changes

- a. Status of Whiteboard: Whiteboard is recommended to open in a new window. Deb is working with the company to get this working. The company would like us to install a third party (Oscelot) Building Block 'Basic LTI Tool'. They think they can get Whiteboard to open in a new window with this Building Block. Note: SDCCD is also experiencing the same problems with Whiteboard.
- b. Do we want to activate the Vista Higher Learning Partner Cloud (requested by instructor) and Macmillan Partner Cloud (requested by instructor)?
- c. Support calls

No Changes

- a. Archiving & Deletion of Old Containers – GC agreed to retain 7 semesters as approved by CC. GC will take this item to IAC, TTLC, and Distance Learning Committees. Instructors are also able to archive their own containers. There is a question of compatibility when restoring older archived containers to newer versions of Blackboard. Waiting on messaging to instructors.
4. SIRSI – Library system – moved to cloud
5. All faculty get a gcccd.edu email account – communication campaign
6. Instructor Evals for all sections – In class, Distance Ed
7. Roll out office 2013 in Spring 2015
 - a. Training?, Communication plan?, send out and let users decide when to install
8. DARS (Degree Audit Reporting Systems) – Fall 2014
 - a. Working on Performance, and secure authentication
 - b. Disclaimer, Catalog Rights, link to WebAdvisor, demo
9. Website Project
 - a. Training Ongoing, conversion and testing ongoing, support during conversion ?
 - b. GoLive Dec 18'ish 2014

Information Items – Discussed as Requested

Ongoing Projects with Change in Status

1. Blackboard
 - a. Dates for making containers unavailable: 2014FA – Jan 2, 2015; 2015SP – Jun 18, 2015; 2015SU – Aug 14, 2015
 - b. Internships Building Block: The company would be happy to talk to Grossmont (who should they talk to?) about this Building Block. It is built into Blackboard. Cuyamaca is interested in activating it. IS will talk with new VP Student Services – Chris Hill
 - c. CP11 is available – targets performance

2. Workday Deployment – New HR, Payroll, Finance system
 - a. Open Houses to be scheduled in December – Wed Dec 10th 1-3pm Cuyamaca I-207-209, Thur Dec 11 9-11am District Annex, Thur Dec 11 1-3pm Grossmont Griffin Gate – small gifts for all who attend
3. Colleague - Online Transcript Requests – Live this month
4. Data Warehouse/DSS – Enrollment Management, additional resource, working with Research

Ongoing Projects

1. Windows 7/ Windows XP – 90% complete (both colleges) and the number is increasing each day.
2. Email in the Cloud – Office 365 – recently signed new MS Agreement
 - a. Faculty/Staff – assessing costs and configuring infrastructure
 - b. Sharepoint – forms processing

Meetings for 2014

1. Consensus to schedule ATAC and ITAC as contiguous meetings; third Thursday of each month; ATAC starting at 10:00 and ITAC beginning at 10:50
2. Fall dates will be 12/18